



# HALTON CATHOLIC DISTRICT SCHOOL BOARD CONTINUING EDUCATION SERVICES SUMMER SCHOOL 2009 STUDENT INFORMATION SHEET



## NEW CREDIT

July 6 to July 31, 8:00 a.m. to 1:30p.m. daily.

1. The new credit course is designed for students who wish to earn a new credit or need to repeat a course in which they received a mark less than 40%.
2. STUDENTS MAY TAKE ONLY ONE NEW CREDIT.
3. Students should register by 3:00 p.m. on June 25<sup>th</sup>

## UPGRADING / MAKE-UP CREDITS

**SESSION 1:** July 6 to 17<sup>th</sup>: 8:00 a.m. to 1:30 p.m. daily (EXAM ON JULY 17)  
**SESSION 2:** July 20<sup>th</sup> to 31<sup>st</sup> : from 8:00 a.m. to 1:30 p.m. daily (EXAM ON JULY 30<sup>th</sup>)

1. The upgrading/make-up credit course is designed for students who have completed the course with a mark of 40% or more.
2. Students may enroll for a maximum of two upgrading/make-up courses.
3. Students should register by 3:00 p.m. June 25<sup>th</sup>.
4. Students who are not eligible for an upgrading/make-up credit may register for a new credit by 3:00 p.m. June 25<sup>th</sup>.

## REGISTRATION INFORMATION

1. Students in day school must register at their Student Services Department.
2. All other students must register through Continuing Education at the Adult Learning Centre 171 Speers Road, Oakville, or at 760 Brant Street, Suite 401A, Burlington.
3. Students should register as soon as possible to ensure they receive the class requested.
4. Students must fully complete the attached Summer School Application form. Applications will only be processed if they include Date of Birth and Student Identification Number. Your student identification number is available in the Student Services Office.
5. Prior to June 25<sup>th</sup> students must register through their Student Services office. Registrations will be considered on after the 25<sup>th</sup> provided there is room available.
6. Students must produce their final report cards by Monday July 6<sup>th</sup>. This will ensure that you have signed up for the proper course and that you have the appropriate pre-requisite. Failure to do so may result in removal from the course.
7. Students are responsible for being registered in the proper course. Check course offerings.

Once you have completed your registration you must assume that you are registered for your desired class.  
**YOU WILL BE NOTIFIED ONLY IF THE CLASS IS CANCELLED.**

**BUSING: Subject to change, please check our website [www.haltonalc.com](http://www.haltonalc.com) for updates.**

1. In order to provide a program to meet student needs, your son or daughter may be bused to another site.
2. There will be busing for secondary summer school students as follows: pick-up at St. Francis of Assisi School, Georgetown at 7:20 a.m., St. Brigid's School, Georgetown at 7:25 a.m. arriving at Bishop Reding at 7:50 a.m. Pick-up at Holy Cross School, Georgetown at 7:15 a.m. and St. Catherine School, 7:25 a.m. arriving at Bishop Reding at 7:50 a.m. Pick up at St. Joseph School in Acton at 7:25 AM arriving at Bishop Reding at 7:50. Two buses will be provided from Holy Trinity: one to Bishop Reding, Milton (pick-up at 7:30 a.m. arrival by 7:50 a.m.) and one to Corpus Christi, Burlington (pick-up at 7:30 a.m. arrival by 7:50 a.m.) in order to accommodate course needs.

**Note:** July 30<sup>th</sup> is exam day. Bus should arrive at 11:20 a.m. to take students home. **No bus will be available on July 31<sup>st</sup> for mark review day. Students must make their own way on that day.**

### EXAMINATIONS

All courses require a final exam. The date and times for exams will be established on the first day of classes.

**FULL CREDIT COURSE:** July 30<sup>th</sup> (EXAM 8:00 a.m. to 11:00 a.m.)

**SESSION 1 UPGRADE:** July 17<sup>th</sup> (EXAM 11:00 a.m. to 1:30 p.m.)

**SESSION 2 UPGRADE:** July 30<sup>th</sup> (EXAM 8:00 a.m. to 11:00 a.m. Busing will be available)

### REPORT CARDS

Final marks will be available at the teaching school on July 31<sup>st</sup> from 9:00 a.m. to 11:00 a.m. After August 7<sup>th</sup> report cards will be available for **pickup** only at the Adult Learning Centre 171 Speers Road, Oakville.

### TEXTBOOKS AND SUPPLIES

Textbooks for credit courses, Grades 9 to 12 inclusive, are available at the school. A refundable deposit may be required. Students are responsible for replacing lost textbooks or textbooks damaged beyond normal wear and tear. **ALL STUDENTS ARE RESPONSIBLE FOR PROVIDING THEIR OWN SUPPLIES.**

### STUDENT CODE OF BEHAVIOUR

1. Students are expected to attend the full session. After 3 absences in a new credit, or 2 absences in an upgrade, a student may be asked to withdraw from the course. (Note: 2 significant lates equal one absence.)
2. School attire should be suitable to the weather, and also appropriate for an educational environment. Walking shorts are permissible. Halter-tops and tank tops are NOT allowed.
3. Student Code of Expectations will be distributed the first day of classes.

### SPECIAL EDUCATION

Students planning to enroll in a Summer School course should be aware that there will be no Special Education resource teachers available to assist with program modification. It is recommended that identified students discuss strategies relevant to the nature of their learning needs at their home school prior to registering for any Summer School course.

**COURSES WILL BE OFFERED IF THERE IS SUFFICIENT ENROLLMENT AND AVAILABILITY OF QUALIFIED TEACHING STAFF. ASSUME YOU ARE REGISTERED IN A COURSE UNLESS OTHERWISE NOTIFIED.**

If further information is required, please contact us in Oakville at (905) 849-7555 or Burlington at (905) 632-5858 between the hours of 8:30 a.m. and 4:00 p.m.